

Frequently Asked Questions

1. Are tables and chairs included in the hire?

Tables and chairs are available in all of the rooms.

2. Do you provide cups and plates?

We advise all hirers to bring disposable items that can then be bagged and disposed of easily in the waste containers.

3. Do I collect keys for my hire?

A member of staff will always let you into the building and ensure that your hire gets off to a perfect start.

4. Is there availability of a refreshment area?

All hireable areas have access to an area for making refreshments. The refreshments are to be provided by the hirer.

5. Are flipcharts available for use?

We can provide flipchart stands. Pens and paper are to be provided by the hirer.

6. Can alcohol be served on the premises?

Alcohol can be **given** to your guests but **cannot** be sold on the premises.